

Draft Minutes
of the meeting of
Seascale Parish Council
held on
Wednesday 7th December 2016 at 7pm
in the Methodist School Room, Seascale

Present	Chair	Cllr Brian Goulding
	Councillors	Cllr Eileen Eastwood
		Cllr Catherine Harvey-Chadwick
		Cllr Ken Mawson
		Cllr David Moore
		Cllr David Ritson
Clerk/RFO	Ms Jill Bush	
	Public	Mr Bran Harvey-Chadwick Mrs Brenda Parsons

Item

1 Apologies

Cllr Craig Ashton and Cllr David Halliday

2 Announcements from the Chair

- 2.1** Crime figures from the Police up to September – one anti-social behaviour and one criminal damage Cumbria Crime website
- 2.2** NW Coast Connections development making enquiries regarding property ownership, Re: School Tarn.
- 2.3** Copeland have contacted the Parish Council and supplied an Expression of Interest form regarding the Library.

3 Declarations of interest by councillors in respect to agenda items

None

4 Minutes of the previous meeting of 2nd November 2016

4.1 Matters arising from that Meeting

- a.** Christmas Festival have 18 Christmas Trees
- b.** Highways have repainted the road markings on the main thoroughfares through the village, but failed to repaint the faded road markings at Fairways and The Links junction – Clerk to send another letter to Highways Proposed by Cllr Moore and seconded by Cllr Ritson. Clerk to action **Actioned response received. Request has been submitted, response received and understand road markings will be renewed.**

Minutes Agreed and Ratified

5. Electric Repairs Update

5.1 Sports Hall

Main supplies have been bought by the Parish Council for the Sports Hall electrics upgrade. Work has commenced, with some work completed. The Fuse Board is to be fitted next year, once the Christmas festivities are over. Original quote is an overcharge, Supplier has issued a credit, £68.69.

5.2 Street Light

LED replacement.

6. The Parish Councils Coordination Group Press and Media Release

None

7 Public Participation

7.1

Ms Parsons expressed concerns about the September Minutes and that there were two versions and wanted an explanation why the Minutes were changed and accused the Council of acting inappropriately under the FOI Act and transparency principles. The Clerk explained there were Draft Minutes, which were also sent out to the Councillors to raise any inaccuracies, the Draft was amended and the final Minutes ratified. The Clerk also explained the FOI Act did not entitle a member of the public to see anything they wanted as it is also subject to Data Protection as well. Along with the Information Commission Office, which acknowledges (ref FOI Section 14(1)) where a single person makes out excessive requests to a public Institute or Council which would detract them from their ability to deal with other matters they are also responsible for, then the public body has the legal right to disregard them and view them as vexatious. Ms Parsons commented on the FOI Act and the car park. The Clerk had to ask if Ms Parsons had understood what had been explained to her. Ms Parsons complained the Parish Council has never answers questions. The Clerk reminded Ms Parsons was it was the Parish Clerk who had just answered the question and asked if Ms Parsons would be satisfied with the explanation that the FOI Act works in conjunction with other Acts and constraints and agree this should be minuted. Ms Parsons responded in the affirmative.

7.2

Ms Parsons advised the Parish Council she had complained to Copeland Borough Council about the Morgan Sindall permits for Seascale car park. Cllr Moore pointed there are public car parks who also provides permits. Ms Parsons was adamant it was a public car park.

7.3

Ms Parsons repeated some of her complaints to the Parish Council about the car park working group.

8 Reports from Committees and Councillors

8.1 Car Park Working Group

Cllrs Goulding, Harvey-Chadwick and Moore

- There have been three parishioners who have complained about the car park which the Parish Council acknowledges so have formed this working group.
- The Parish Councils' view is that it will remain a free car park open to the public
- Random checks made on the car park by the Chair appears to show the usage of the car park appears to have dropped.
- If there was a £4.00 precept as was set a few years ago, would it be restricted to 4 hours? We asked ourselves a number of questions
- Q. What about the residents on South Parade who use it, where will they park?
Possibly In the back streets causing blockages?
- Q. What would happen if people refused or did not want to pay?
- Q. Would there be a proliferation of parking in the narrow streets behind the front?
- Q. What about holiday visitors wanting all day parking?
- Q. Pay and Display or do we leave it as it is? If we go down the avenue of restriction, how do we assess restriction? Or do we approach Companies like Sellafield and get them on board over the issues of contractors and mini buses. We discussed North West Car Enforcement as a management company.
- Council are seeking to find volunteers from the Parish Council to carry out a survey to monitor the use of the car park. To establish which other contractors are using mini buses to ferry workers to and from the Sellafield site. Morgan Sindall has three mini buses to ferry permit holders.
- Morgan Sindall have advised nearly half their work force have now been taken off the contract and Cllr Goulding said he was informed by Morgan Sindall that they had reduced their workforce and he had noted a reduction in number of cars on the car park. Morgan Sindall have ordered the permit badges, which will reference numbered and index linked to registration numbers.
- Suggested make a note of the mini bus registrations and approach Sellafield as it is likely they hold a record of the vehicles entered their premises.
- Cllr Ritson kindly volunteered to put some time into this with Cllr Goulding. A member of the public stated the mini buses arrive at approximately 06.00am

9 Finance

- 9.1** RFO delivered reconciled Finance Report. Outstanding Copeland cheque not presented. Clerk to contact Copeland. Latest bank statement showed this has now been presented.
- 9.2** UU Bill based on actual reading or estimate – Clerk to check – **Actioned**. Water and sewage meters read 26/09/16
- 9.3** Copeland Invoice cheque still not presented – latest statement now received and cheque cleared
- 9.4** Morgan Sindall requested confirmation the bank details on the bottom of the invoice. Clerk confirmed the details are same as previous invoices which have been paid.
- 9.5** Parish Council status and free parking stance means any parking is VAT exempt.

Check last years accounts to establish when last years VAT claim was made – Clerk to action **Actioned** – Last claim made January – December 2015 payment received 23.02.2016

9.6 Sports Hall electric meters also include a feeder meter from the Pavillion, which needs to be subtracted from the main total along with the Christmas lights usage, which is funded by the Parish Council.

Cllr Moore proposed a management facilities change:

- This would help the Sports Hall and the Pavillion with their annual budgeting knowing exactly what the running cost is going to be
- Sports Hall to be sent an amended invoice for £450.00 to cover to the end of the calendar year.
- Pavillion to be sent an invoice for £67.00 to cover to the end of the calendar year
- Next year the Sports Hall will pay £800.00 p.a. for electricity, which can be paid annually or quarterly
- Similarly the Pavillion will pay £80.00 p.a. which can be paid annually or quarterly
- This can be reviewed as required depending on the rates applied by the Supplier
- Although this may not cover the total electricity usage, the donations received from Morgan Sindall could be utilised for situations like this and also other projects

Proposed by Cllr Moore, Seconded Cllr Ritson

9.7 Invoices received passed across to the Clerk to action. **Actioned**

10 To Consider Planning Issues

See Announcement from the Chair above (2)

11 To Consider Matters Pertaining to Parish Assets

11.1 Seascale Community Beach Park project have raised £102,000 with £38,000.00 shortfall

11.2 New Christmas lights have been erected on the Pavillion and checked. Switch on will be 18th December at 4.15 - 4.30pm after the St Cuthberts Carol Service. Cllr Eastwood asked for this to be put on the website

11.3 Co-op helping supply the glass of wine and a mince pie and fruit juice and biscuits for the children in the Pavillion after the Carol Service

11.4 Request for Posters to be created and erected the lights will be switched at 4.15-4.30pm with refreshments afterwards

11.5 Library Expression of Interest will be submitted by the Chair Cllr Gouldson and Cllr Moore

11.6 Laptop and Microsoft Office for the Clerk. The Parish Council take this opportunity to formally thank Parishioner Mr Bran Harvey-Chadwick for his time and research into finding a suitable laptop.

Proposed by Cllr Ritson, Seconded by Cllr Mawson

12 To Consider Matters Pertaining to the Highways and Transport

See matters arising 4.1.b

13 Correspondence

13.1 Letter of complaint about speeding, the Parish Council will be forwarding this onto the Police.

13.2 NW Coast Connection – understood the Parish Council may have a piece of land, School Tarn, which may be affected by the project. The Parish Council will need to respond to confirm ownership of School Tarn

13.3 Road markings on main roads. There is lack of clarity which level of Council is responsible for road maintenance. Clerk to request a map from Copeland BC of their areas of responsibility for the village of Seascale. Cllr Moore to provide contact name. **Cllr Moore and Clerk to action**

13.4 Morgan Sindall preferred supplier form to be completed by Clerk. Signed at the meeting by Chair. Clerk to action **Actioned** pending doc. receipts

13.5 NALC Magazine received

13.6 Correspondence received from parishioners issued with vexatious notifications. The Parish Council vexatious policy requires they receive further communication on its status. Therefore a decision is required on this. Unanimously agreed to keep the notification in place. Clerk to action **Actioned**

13.7 A list of Parish Council meetings to be displayed on the beach front noticeboard

14 Urgent Items raised by Councillors

14.1 Copeland consultation open to the public for comment.

14.2 Rubbish on the railway embankment reported to the rail authority has still not been moved

14.3 It has been noted moles are very prolific this year

14.4 Aggressive cyclist, yelling at motorists and kicking cars

14.5 Standing Orders to the Parish Council. If we lose a member, then a member of the public can submit a written application to the Parish Council and if seconded by two of the current Councillors can then become a Parish Councillor.

15 Dates of forthcoming meetings

Full Council meeting 4th January