

**Minutes**  
of the **Annual General Meeting**, of  
**Seascale Parish Council**  
held on  
**Wednesday 9<sup>th</sup> May 2018 following the Annual Parish Meeting**  
in the Methodist School Room, Seascale

**Present:**

Chair	Cllr Brian Goulding
Councillors	Cllr Eileen Eastwood Cllr David Halliday Cllr Catherine Harvey – Chadwick Cllr Elizabeth Mawson Cllr Ken Mawson Cllr David Moore Cllr Robson
Public	Ms B Parsons Mr Ritson

Meeting recorded for minuting purposes

- 1 Election of Officers** – in the absence of the Clerk, the election of the Chair was overseen by the Vice-Chair
  - 1.1** Election of the Chair – proposed by Cllr L Mawson and seconded by Cllr Eastwood
  - 1.2** Election of Vice-Chair – proposed by Cllr Ritson and seconded by Cllr Goulding
  
- 2 Apologies**  
Cllr Ashton  
Jill Bush clerk
  
- 3 Ratify Wednesday 10<sup>th</sup> May 2017 AGM Minutes**  
Proposed a true record of the meeting by Cllr Moore and seconded Cllr K Mawson
  
- 4 Appointments**
  - 3.1** Councillor vacancies – Provided they are sponsored by at least 2 parish councillors, up to 4 people can apply to become a Parish councillor.
  - 3.2** To consider the roles of Councillors in the Parish –  
Amenities Working group Chair Cllr L Mawson proposed by Cllr Eastwood and seconded by Cllr Moore  
New Amenities Chair Cllr L Mawson proposed to have members of the public by invitation to any amenities meetings – seconded by Cllr Moore
  - 3.3** To consider appointments to outside bodies – Cllr Moore continues current role
  
- 4 Clerical matters**
  - 4.1** To inspect and adopt Standing Orders - these are a Copeland 'blueprint' and remained unchanged.
  - 4.2** To consider the Policies of Seascale Parish Council - and available to view on the website. Any proposed any changes to be put to the Council. Cllr Moore advised these should contain a review date.
  - 4.3** To consider the Terms of Reference for the Committee and Working Groups - Cllr Halliday advised all policies are in line with the latest data protection rules. Data protection training available at Gosforth on 15 May commencing at 6.00 – 9.00pm. Thus ensuring the PC are fulfilling their legal responsibilities.

**5 Yearly Financial Report**

- 5.1** To confirm Account signatories – There are currently three signatories and that Chair should be available to sign cheques. Forms will be raised for submission.
- 5.2** To consider annual subscriptions - Existing subscriptions to continue
- 5.3** To review the status of salaried employees - due to data protection this will be reviewed in a closed meeting.
- 5.4** Gosforth Churchyard Donation - Cllr K Mawson proposed £120.00 and seconded by Cllr Moore. Council agreed
- 5.5** Drigg Churchyard Donation – Cllr K Mawson proposed £75.00 and seconded by Cllr Moore
- 5.6** School Tarn Rent – £100.00p.a. Invoice to be raised.
- 5.7** Methodist Church fete on seafront this Saturday.
- 5.8** Charitable C2C cycling events taking place in June, one will be using the Sports Hall facilities

**6 Dates of forthcoming meetings**

**Wednesday 8<sup>th</sup> May 2019**