

Minutes
of the
Seascale Parish Council Meeting
held on
Wednesday 5th September 2018
In the Methodist School Room Seascale

Present:

Chair Cllr David Moore

Councillors Cllr David Halliday
 Cllr Catherine Harvey-Chadwick
 Cllr Ken Mawson
 Cllr L Mawson
 Cllr David Ritson

Clark/ RFO Ms Jill Bush

Public Ms B Parsons
 Ms J Savage

The meeting was recorded for minuting purposes

ITEM

1. Apologies
 Cllr Craig Ashton
 Cllr Eileen Eastwood
2. **Announcements from the Chair**
 - 2.1 Cllr Brian Goulding has resigned.
3. **Declarations of Interest by Councillors in respect of Agenda items**
 Cllr D Halliday
 Cllr L Mawson
4. **Ratify Minutes of the previous meeting of 4th July 2018**
 Proposed Cllr K Mawson and seconded Cllr Ritson
5. **Matters Arising**
 (6) Planning application CH/4/18/2266/0F1 – Land at Black How 10 x 2 bed following a site visit and the planning meeting has been rejected by Copeland Planning Department
 (10.1) National Rail from credit is still outstanding
 (10.5) Drain has since block blocked again. Clerk to contact United Utilities. Actioned
6. **Ratify Minutes for publication of the closed meeting of 8th August 2018**
 Proposed by Cllr D Ritson and seconded by Cllr D Halliday
7. **County Councillor Paul Turner**
 - The Bungalow planning application the County did send a reply with no objections. At the site visit that was all that was communicated, however there were actually 12 conditions attached to the application by County Highways team however, this was not circulated to all interested parties.
 - The Gosforth Crossroad lines have been repainted
 - Drigg Road, blind dip warning sign has been included in the funding to be carried out
 - Speeding at the School. The Seascale School is on the list of priorities there is going to be a greater police presence, which will include random checks at different times of the day. Drivers caught

speeding will receive fines to send the message to drivers to comply with the speed limit. Sadly, the policy tends to be reactive (serious accident) instead of preventative. Static cameras will not be erected. The ongoing cost to Parishes to have these fitted can be prohibitive.

- Santon Way flooding. It has now recognised at County level this is a problem and Cllr Turner will be meeting the relevant representatives next week and he assured the PC he will be pressing for action on this. (update meeting date altered to later in the month)
- Cllr K Mawson expressed concern about the mirror by the archway and other councillors also expressed concern over height and mirrors clarity. Cllr Turner has spoken to highways about this and will raise these points with them.

8. Public Participation

- 8.1** Ms Parsons understood Cllr Goulding had requested his resignation letter was read out at the meeting and asked why this has not occurred.

The Chair advised because the letter was addressed to the Councillors and that they were in receipt of this, there was no need to elaborate on the reasons for this or to read the out the resignation letter at the meeting.

Ms Parsons asked for clarification on the LLWR funding.

The Chair explained the Parish would receive the funding because a national facility will be located on the boundary of the Parish. The funding would be £15,000.00 p.a. but the first receipt would be for £30,000.00 as this was effectively their second year. The funding will be issued via CCC now that the PC is on its list of preferred suppliers. The spending programme would not be finalised until actual receipt of funds.

Ms Parsons commenced reading out a lengthy statement regarding the play area and the car park exceeding the allotted 4 minutes. When asked if she had a question, this was ignored and continued to read in a louder tone, refusing to sit down to allow other members of the public to speak, or the meeting to move on. The Chair continued to ask her to cease. The clerk advised Ms Parsons the Council must be allowed to discuss the parish business set out in the very full agenda and the meeting did need to move on.

- 8.2** Ms Julie Savage expressed her disagreement with Ms Parson assessment of the foreshore play area. She also asked the process to become a Parish Councillor.

The Chair advised the process and asked the clerk to add this to the following months agenda.

9. Reports from the Councillors & Working Groups

- 9.1** Request to place a cascade of knitted poppies over the Wishing Well in remembrance of all those who lost their lives and the end of WW1. This was unanimously agreed by Council.

- 9.2** The statues of soldiers seen across Copeland is to depict and commemorate the soldiers long walk home at the end of WW1. Cllr Moore advised some Parishes had bought these, but they were expensive. However, Copeland BC had purchased some and these were being placed and will ask for one to be placed near the Wishing Well. He did advise it was not guaranteed if this is where the statue would be located in the Parish. **Cllr Moore to action**

10. Planning Applications

CH/4/18/2352/001 Single dwelling & access Lonnings, Cross Lanes.

No Objection

(to submit request to Planning Panel for access consideration - as requested by applicant) Actioned

11. Finance

- 11.1** RFO balance of the reconciled 2 Cash Book Balances

- July – Cashbook balance £37,525.56 and the bank A/C's closing balance was £42,541.08. This was because there were 2 outstanding payments totalling £5,015.52. (Ryanair conditioning £15.52 & Landscaping £5,000.00)
- August – Cashbook balance £35,087.82 and the bank A/c's closing balance was £40,103.34. This was because there are still 2 outstanding payments totalling £5,015.52.
- The external audit has now been completed and apart from one figure being put in the wrong box, no issues were found and now signed off.

11.2

- Pavilion fire extinguishers – £195.60 excluding service costs. Agreed by Council
- The Council believe any emergency lighting to be the responsibility of the Pavilion.
- Pavilion blocked toilets only occurring in the gents and due to paper towels. The council will consider the funding of hand dryers to mitigate this. To be added to next months agenda. Clerk to action. Actioned
- Invoice for a one-off inspection for the foreshore play area, which is understood to have been requested by the Charity. Cllr Moore advised this should be paid by the PC to cover the insurance. The clerk clarified it was not the new build full inspection invoice. Cllr L Mawson believed the one-off inspection invoice to be paid, can be used as evidence to submit to the insurer and that there was a full inspection report. The clerk advised she is not in receipt of this and understood Copeland would be carrying this out on completion of work inspection on 3 September and this was the one which would be forwarded to the insurer. Monthly inspection reports operate in the same way car service records operate to provide evidence of ongoing maintenance, should a claim be made. Cllr Halliday confirmed this was agreed at the closed meeting and for the monthly inspections to also be carried out. Cllr Ritson endorsed this. Cllr Moore advised agreement for monthly inspections to be arranged and initially to run for 6 months to May. Possibly reducing this to quarterly for the maintenance repairs. Cllr Ritson asked if the Council was paying for this and Cllr Moore confirmed it was, but the repairs are likely to be minimal, tightening bolts etc. Cllr L Mawson will liaise with the suppliers for the equipment under guarantee for repairs.
- Invoice for the external audit. The external audit is now complete and there were no issues in the accounts apart from them picking up that the clerk had inadvertently put the wrong figure in one of the boxes, but there were no other issues and the accounts are fully signed off.

11.3 The clerk advised a cheque received from the Sports Hall for electricity had been for 2018 as the accounts show 2017 electricity (£800.00) had been paid in November 2017 (at the same time the outstanding balance (£450.00) for 2016 was paid) An invoice also confirming receipt of payment for 2018 electricity to be sent. Actioned

11.4 Cllr Halliday noted the audit process was an improvement from last year and Cllr Ritson said excellent work.

11.5 Cllr Halliday advised given the number of cheques BACS payments will need to be implemented.

12. To Consider matters pertaining to Parish Assets

12.1 Foreshore Play Area

Fencing erected 11 September

Bins have been installed, there are a couple of bin liners still to be ordered expected delivery next week completing the bin installation.

12.2 Toilet Block Refurbishment

Everything has been completed except the floor and some rubble outside the toilets. The floor will be completed by the next meeting and Cllr L Mawson is arranging the rubble will be removed. The Council extend their grateful thanks to Dawn for all her hard work.

Cllr K Mawson asked for dogs on lead signs along for the grassed foreshore. Cllr L Mawson to order

12.3 Library

A very positive meeting. CCC were encouraged by the plans the PC have, such as e-book lending service, to bring in revenue and the number and quality of some of the volunteers. It has been confirmed to CCC it is not the intention of the PC to hand this over to volunteers, the working group will be a committed group of Councillors and volunteers closely involved in the running and

management of the library. CCC will be submitting this asset transfer to their legal team. Cllr Halliday recommended although the service level agreement appears reasonable it would be prudent to seek independent legal advice.

13. Policies for review and adoption

13.1 Policy on Financial Regulations (updated) unanimously agreed.

13.2 Events Advice and Policy (new) The Chair felt this may be excessive for many of the events organised by very small groups and preferred to manage this on an ad-hoc basis. Other Cllrs agreed to this. The clerk suggested it could be held on file as a draft. This was agreed.

13.3 Standing Orders update ongoing. It was generally agreed there were policies within the Standing Orders which were excessive, or surplus to the requirements of a Parish Council.

14. To consider matters relating to the Highways and Transport

Addressed by Cllr Paul Turner above (see 7 above)

15. Correspondence

15.1 CALC subscription separated into NALC and CALC was agreed by Council as positive and that both tiers of local Council support and advice were utilised.

15.2 Local Boundaries Commissions have accepted the request to keep Seascale and Gosforth as a combined parish. It is unlikely this is likely to be changed.

15.3 Golfing tees on public footpaths. The PC expressed concern about but felt the golf course could perhaps set out a policy advising their clients on the disposal of used tees.

15.4 Santon Way flooding – A reed bed and a channel has been suggested with the Parish funding the maintenance of this. This has not been agreed by the PC.

15.5 Double service charge for public footpath linking Coniston Avenue recreation area, Town End Farm and Gosforth Road. The Chair advised the footpath maintenance will always be the responsibility of the highway. It would appear the problem is the grass cutting and the PC is not able to take on this service level agreement. It is always unfortunate when these agreements are attached to the property. Resulting in no Council tax reduction, but also having to pay a maintenance contract through the development contractor, in this case Persimmon. Clerk to action. Actioned

15.6 Toilet block electric meter readings. The most recent was taken by Cllr Goulding who provided a photo of the meter which was forwarded onto the suppliers and accepted by them. The clerk suggested this may be the easiest way forward to provide this information in the future. Cllr L Mawson offered to do in the future and forward the photo to the clerk.

15.7 Parish magazine invoice payments. There has been a delay in making the payment when the invoice is not received until after the July meeting. The clerk has advised the invoice is emailed so as not to miss the window of preferred payment.

15.8 Unity Trust Bank have confirmed interest will be increased by 0.40%. Cllr Halliday expressed disappointment banks and building societies pass on full interest rises on mortgages, but do not pass on the whole base rate rise to your bank account.

15.9 CCC – supply of electricity. The council agreed to use a different supplier when this contract end. Clerk to action. Actioned

15.10 Sellafield Planning Liaison Committee have arranged a meeting with Ponsonby and Seascale Parishes regarding the security cameras and columns application. Cllr Moore is unable to attend, and Cllr Ritson has offered to attend in his stead.

15.11 Child hurting themselves on one of the slides. Cllr L Mawson to contact. Actioned

16 Urgent items raised by Councillors

None

17 Dates of forth coming Meeting

Full Meeting Wednesday 3rd October