

**Minutes**  
of the meeting of  
**Seascale Parish Council**  
held on  
**Wednesday 3<sup>rd</sup> September 2014 at 7pm**  
in the Methodist School Room, Seascale

<b>Present</b>	Chair	Mr Andrew Woollass
	Councillors	Mr Andrew Williams Mr David Ritson Mrs Eileen Eastwood Mr Kenneth Mawson Mr Brian Goulding Mr Christopher Taylor Mr David Moore Mr Philip Taylor
	Clerk	Mr Ian Turner

**Item**

- 1 Apologies**  
Cllr C Ashton
- 2 Announcements from the Chair**
  - 2.1 The Chair announced the discontinuation of bus route X6. There is now no public transport service for the village on Sundays. Stagecoach will continue bus route 6 until 16<sup>th</sup> October 2014, at that point Reays Coaches are proposing a reduced service as part of their service to Sellafield site.
  - 2.2 The Chair will formally resign at the end of the meeting, and therefore postponed item 3 until the end of the meeting.
- 4 Declarations of interest by councillors in respect to agenda items**  
None
- 5 Minutes of the previous meeting of 2<sup>nd</sup> July 2014**  
These were **proposed** as accurate by Cllr Mawson, seconded by Cllr Moore and there were no objections.
- 6 Minutes of the Extraordinary General Meeting of 16<sup>th</sup> July 2014**  
After a minor alteration to Item 3, the minutes were **proposed** by Cllr Moore, seconded by Cllr Ritson, and there were no objections.
- 7 Actions arising from the previous meeting of 2<sup>nd</sup> July 2014**  
None not included in future agendas.
- 8 Actions arising from Extraordinary General Meeting of 16<sup>th</sup> July 2014**  
None not included in future agendas.
- 9 Public participation**  
Mrs H Pateman

## **16 To consider the adoption of the Footpaths Committee as a Sub-Committee of the Amenities Committee**

The Chair brought this item forward in the agenda for the benefit of Mrs Pateman, and asked Mrs Pateman to state her proposal. Mrs Pateman reminded the Council that the Footpaths Working Group (FWG) had been set up in the Spring of 2011 at the suggestion of Cumbria County Council, who have overall responsibility for the county's footpaths. She said that during the meeting of 29<sup>th</sup> April 2014, it had been agreed that the 'Terms of Reference' concerning a Footpaths Committee, be put to the Annual General Meeting of Seascale Parish Council in May. The proposal was not agreed at the time. She states that it was considered best by Cumbria County Council, that FWGs be under the auspices of their local Parish Councils and although it is widely believed in the Parish Council that the FWG is an independent group, it is, in fact, not a tenable situation. The FWG seeks a formalisation of the relationship between it and the Parish Council, and strongly urges the Council to adopt this proposal. The Chair thanked Mrs Pateman for her presentation.

The Chair asked the Parish Council to adopt the proposal, Cllr Moore expressed his concern that the FWG understand that they were now subordinate to the Parish Council, and that the existing representative of the Parish Council, Cllr Ritson, be made the Chair of the Footpaths Sub-Committee, and that this should be the model adopted in future. Cllr Ritson **agreed** to do this. Upon re-examination of the Terms of Reference in light of the proposal being adopted, Cllr Williams pointed out that there would need to be amendments to clauses 2, 4, and 5. The Chair made the amendments, and asked the Clerk to update and issue these amendments upon adoption. The Clerk **agreed** to do this. The Chair **proposed** that the Footpaths Working Group be adopted by the Amenities Committee as the Footpaths Committee with a Parish Councillor as the Chair. This was seconded by Cllr C Taylor and there were no objections.

## **10 Reports from committees and representatives**

10.1 The Parish Council received a report from the Finance and General Purpose Committee, given by Cllr Moore.

10.2 The Parish Council received a report from the Planning Committee, given by Cllr Moore

## **11 Finance**

11.1 The RFO reported on the matter of the finance of the parish. He informed the Parish Council that, as yet he had not been able to provide an efficient service to the Parish as he still did not have access to the bank account, and previous financial information. He knows that the matter is in hand, and looks forward to presenting the Parish Council with a proper report at the next meeting.

11.2 The Chair then addressed the matter of the Annual Parish Return. He informed those present that the Internal Auditor had examined the accounts and concluded that records had not been adequately kept. He pointed out discrepancies in the accounts, and advised that the Parish Council address this before sending the accounts to be closed. The Chair asked that he be allowed to close the accounts as soon as these qualifications had been addressed. This action was **proposed** by Cllr Moore, was seconded by Cllr Ritson and there were no objections.

Cllr Goulding left at this point for a prior engagement.

## **12 Planning**

12.1 Pertaining to the Planning Application 4/14/2373 for the demolition of a garage and building of an extension and off-road parking at 24 Seascale Park, Cllr Moore **proposed** that it be allowed. Cllr Ritson seconded and there were no objections.

12.2 Pertaining to the Planning Application 4/14/2347 for a new dwelling at Parkstone, The Banks, Cllr Moore suggested that a site visit be made by Development Control at Copeland Borough Council before any decision be made. The Clerk **agreed** to do this.

### **13 Asset Transfer**

13.1 On the matter of the asset transfer of the Cross Lanes Bus Shelter, Cllr Moore is happy to report that this matter has been concluded and requested that the Clerk add this asset to the Parish Asset Register and inform the Insurers. The Clerk **agreed** to do this.

13.2 On the matter of the asset transfer of the Seafront Amenity Area, Cllr Moore informed the Parish Council that the matter was on-going.

### **14 To consider the formulation of a formal Policy on the use of the Seafront Amenity Area following it's acquisition by the Parish**

The Chair asked those present for their opinions on what should be included in the Parish's Policy on the Seafront Amenity Area. A general discussion ensued around the following topics: licensed vending, public liability insurance, and maintenance of the assets. No resolution of this matter was achieved.

### **15 To receive a report from Cllr Ashton on provision of a website for the Parish**

Cllr Ashton asked the Clerk to convey to the councillors, that he had secured a new website moniker for the Parish Council, and was awaiting funding from LLW Repository Ltd or elsewhere. The Chair asked the Clerk to remind Cllr Ashton that there was already a budget of £100 available to him. The Clerk **agreed** to do this.

### **17 To consider the matter of Christmas festivities**

Cllr Eastwood informed the Parish Council that the original cost of the lights had risen due to a change in the specifications available to purchase, but had not received notification of the exact amount, but thought it was about £100. Cllr Moore suggested that the arrangements concerning refreshments and festivities should continue much as before. Cllr Mawson **proposed** that the Parish Council ask the Lady Mayor to turn on the Christmas illuminations, this was seconded by Cllr Ritson and there were no objections. Cllr Eastwood said that she would be happy to. The date of the switch-on was agreed on as Sunday 14<sup>th</sup> December.

### **18 Crime and vandalism**

18.1 The Parish Council had been due to receive a report from Cumbria Constabulary, but were disappointed to note that, again, there was no representative at the meeting. The Chair asked the Clerk to write a strongly-worded letter to the Crime Commissioner expressing the disappointment of the Parish Council. The Clerk **agreed** to do this.

18.2 The Chair had wished to consider matters of anti-social behaviour, but felt it was unnecessary, as the Community Officer was not present.

### **19 Correspondence**

The Clerk has kept the Council informed and supplied with all relevant correspondence.

### **20 Urgent items raised by councillors**

- 20.1 Cllr Mawson says that the mirror at the bridge has been cracked.
- 20.2 Cllr C Taylor asked permission from the Parish Council for Ms S Hand to plant daffodils at the bus-stop at Cross Lanes. There were no objections.
- 20.3 Cllr Williams raised a concern about road safety of pedestrians walking under the bridge.
- 20.4 Cllr Eastwood asked the Clerk to write a letter to the Chemist requesting that they attend to the poor state of the ground at the door of their premises. The Clerk **agreed** to do this.
- 20.5 Cllr Eastwood indicated that she wished to pursue the provision of additional housing for the elderly in Seascale.
- 20.6 Cllr Eastwood had noticed damage to the guttering on the Sports Hall. The Chair asked the Clerk to seek a quote from Mr I Rigg concerning repairs. The Clerk **agreed** to do this.

### **21 Dates of forthcoming meetings**

The next full meeting of Seascale Parish Council will be held on Wednesday 1<sup>st</sup> October 2014 at 7 pm in the Methodist Schoolroom in Seascale.

### **3 Election of Council Offices**

- 3.1 The Chair **proposed** that Cllr Moore be made Chair of the Parish Council. Cllr P Taylor seconded and there were no objections. Cllr Moore accepted the nomination.
- 3.2 Cllr Williams **proposed** Cllr P Taylor be made Vice-Chair of the Parish Council. Cllr C Taylor seconded and there were no objections. Cllr P Taylor accepted the nomination.

The meeting was closed at 9 pm