**SEASCALE PARISH COUNCIL (SPC) PRIVACY NOTICE**

* What information does SPC hold that constitutes personal data?

The Parish Council may hold your name and address. This will not be passed on to a third party without your consent. The only exception to this would be in the event of a criminal action, when any data held would be passed onto the police.

* What does SPC do with the personal data it processes?

SPC is required by law to hold this data for 6 years. It is stored in a secure system.

* Does SPC collect information?

The only data SPC may collect would be linked to parish surveys, such as the 10-year parish plan, to establish what the residents would like to see in the parish. Questions and opinions raised by members of the public at public meetings are recorded in the minutes.

* Does SPC derive or infer data about people, for example by profiling them?

No, it does not derive, infer or profile personal data. It stores any personal data for 6 years, as required by law, in a secure system

* Would SPC be likely to do other things with it in the future. SPC recognize this is an important consideration for individuals should it consider undertaking large scale analysis of data, as in big data analytics?

SPC does not require to undertake any form of analysis, beyond what the result of the opinions and preferences made in the above mentioned 10-year survey.

All information flows through the parish clerk, this is held in files on a secure system. Information held includes parish council policies, financial, non-financial documentation, such as agenda and meeting minutes and any personal data held. The latter is not released without the consent of the owner of the data.

The policies, financial, non-financial documentation, such as agenda and meeting minutes along with the Councillors names are available on the website at: <http://www.seascaleparish.com/>

Contact details:

FAO Clerk for Seascale Parish Council

c/o Seascale Library

Gosforth Road

SEASCALE CA20 1PN