

**Seascale Parish Council**  
**Minutes**  
of the  
**Meeting of the Finance and General Purpose Committee**  
held on  
**Wednesday 29<sup>th</sup> October 2014 at 7pm**  
in Seascale Fire Station

**Present**

Chair	Cllr David Halliday
Members	Cllr David Moore
	Cllr Andrew Woollass
Councillors	Cllr Eileen Eastwood
Clerk	Mr Ian Turner

**Item**

**1 Apologies**

None

**2 Announcements from the Chair**

The Chair announced that he had received a letter regarding the likely costs of next May's Parish Council elections.

**3 Declarations of Interest by Councillors in respect of Agenda Items**

None

**4 Minutes of the previous meeting of the Finance and General Purposes Committee of 17<sup>th</sup> September 2014**

These were **proposed** as fair and accurate by the Chair, and seconded by Cllr Moore.

**5 Actions arising from the previous meeting of 17<sup>th</sup> September 2014**

Cllr Woollass wished to make his report on the audit to this committee. He said that the internal auditor, Mr G Worsnop, had not been asked by the Parish Council to look over the accounts this year, even though the Parish Council had agreed to do so. He hoped this oversight would not be repeated. The Chair asked the Clerk to put the matter on the agenda for the full meeting in January. The Clerk **agreed** to do this. Cllr Woollass reported that, according to Mr Worsnop the accounts were poor and difficult to follow. The delays in submitting the work to the national auditors were unhelpful, and caused anxiety to all concerned. Mr Worsnop was concerned that there was a lack of control and oversight over the accounts, and that insufficient training and guidance had been given to the Clerk. Having said that, however, the report was filed on time and the faults were minor, and easily rectified. Cllr Moore **proposed** that a modest token of appreciation (a bottle of wine) be given to Mr Worsnop by the council. It was seconded by the Chair and there were no objections. The Clerk **agreed** to do this.

**6 Public participation**

None

**7 To receive a report on the matter of transferring the finances of the Parish to the Unity Bank**

The Chair reports that he was unable to progress this matter due to personal circumstances.

- 8 To consider matters relating to the on-going asset transfers in the Parish**
- 8.1** Regarding the asset transfer of the Seafront Amenity Area, Cllr Moore reports that the transfer will be concluded shortly, pending some work on minor technicalities regarding a boundary marker.
- 9 To consider the matter of website provision for the Parish Council**
- 9.1** The Clerk reported that, on the matter of website provision, Cllr Ashton had informed him that the original template was no longer available, and that a new template had been sourced. This would cause some delay.
- 9.2** The Clerk said that LLW Repository Ltd had generously agreed to donate £250 towards the cost of the website. It was **agreed** that the Clerk would apply for additional funding to cover the shortfall in requirements.
- 10 To consider payments made by the RFO**
- The Clerk submitted a number of payments due to be made this month for the committee's approval. There were no objections.
- 11 To consider repairs and maintenance in the Parish**
- Cllr Moore asked that the Council be asked to set up and ring-fence money from the precept towards future maintenance of parish assets. There was general agreement, and the Chair asked the Clerk to add it to the agenda for the January meeting of the Parish Council. The Clerk **agreed** to do this.
- 12 To consider co-opting Cllr Ashton to the F&GP Committee**
- Cllr Moore **proposed** that Cllr Ashton be co-opted on to this committee. Cllr Woollass seconded and there were no objections.
- 13 Urgent Items Raised by Councillors**
- Cllr Eastwood asked that she be allowed to get quotes for repairs to the Cricket and Bowling Pavilion. She reported that there was a leak in the roof. The Chair **agreed** to let Cllr Eastwood pursue the matter.
- 14 Schedule for the upcoming meeting of the F&GP Committee**
- The next meeting of this committee will be Wednesday 26<sup>th</sup> November 2014 at 7 pm in Seascale Fire Station.