

**Draft Minutes**  
of the  
**Seascale Parish Council Meeting**  
held on  
**Wednesday 3<sup>rd</sup> May 2017**  
In the Methodist School Room Seascale

**Present:**

Chair	Cllr Brian Goulding
Councillors	Cllr David Ritson Cllr Eileen Eastwood Cllr David Halliday Cllr Catherine Harvey-Chadwick Cllr David Moore Cllr Craig Ashton
Clark/ RFO	Ms Jill Bush
Public	Ms B Parsons Mr B Harvey-Chadwick

The meeting was recorded for minuting purposes

**ITEM**

- 1. Apologies** None
- 2. Announcements from the Chair**  
None
- 3. Declarations of Interest by Councillors in respect of Agenda items**  
Cllr Mawson and Cllr Moore
- 4. Minutes of the previous meeting of 1<sup>st</sup> March 2017**  
Cllr Moore proposed a true record of meeting seconded by Cllr Ritson
- 4.1 Matters Arising**
- 4.2** Concrete block by the boatyard has been removed
- 4.3** Still awaiting a quotation from Copeland BC re: the play area equipment  
Irton Hall have advised the van driver reported as speeding through the village has already dealt with this matter and is no longer employed by them.
- 4.4** Highways have scheduled in the repainting of the white lines at the Fairways and Links Road junction to be carried this fiscal year.
- 5. Guest Speaker - Sgt Franks of Cumbria Constabulary**
  1. Car park. The police receive lots of emails regarding speeding and parking including outside the Co-op. The police have now conducted their investigation and the deliberations are as follows to ensure the rules and behaviours are clear:
    - a) The Parish Council are accountable for their decisions, which need to be proportionate and legal. The PC should operate in a fair and lawful way. The public have a right to question decisions made, they also have the right to campaign.
    - b) The Public within this environment should conduct their questions and any campaign without antagonistic, abusive and/or disruptive behaviour. They should not harass the PC Chair or any other members of the PC. Their activities should not prevent the PC from conducting their

business. The Public have the right to ask questions, The PC have the right to close down any arguments once the matter has been raised.

c) Providing these legal rules set out above there is no need for the police to come involved. Should the legal confines be breached then this can become a police matter.

2. Contractor Vehicles. The police acknowledge the contractors have a right to use the car park. However, they have contacting organisations who are supplying mini-buses for employees who use the car park the necessity of considerate parking and that speed limits are observed at all times.
3. CCTV. Questions raised, is it legal, is it necessary, is it proportionate and it is something for the PC decide? The police will always accept it as a tool for crime detection. The police have checked the CCTV system. No residences opposite/adjacent to the car park are within the scope of the CCTV. It covers only the car park and the car park area. That it is recording correctly, its data is captured correctly. The police can confirm it is within the guidelines set out by the Information Commission Office.

The Chair raised a concern about the yellow lines by the Co-op and asked if this could be brought up at the A595 group. Sgt Franks confirmed it could and an issue Copeland BC need to address as it is under their jurisdiction. They would be liable if there was an accident there and the police will be contacting them regarding this. However, it was pointed out the parking here also works as a deterrent as the vehicles on the road force traffic to slow down.

Ms Parsons asked Sgt Franks if the grassed area adjacent to the car park excluded? Sgt Franks confirmed the grassed area and the pathway are covered by CCTV. Ms Parsons said she was concerned that children coming from the beach change here using their parents' car doors as a screen and believes it is grossly wrong this should be included and fails to understand why it should be included. Sgt Franks explained there is no problem with this being covered. The issue is and always has been not about what is covered by CCTV, but the purpose of that cover. The CCTV runs for a 30-day period then is automatically deleted. Ms Parsons expressed concern the images could be viewed for illicit purposes. Sgt Franks acknowledged he is satisfied it is not being used for that purpose. It is purely and simply to record the car park and if an incident occurred the police would take that coverage. He went on to explain there are CCTV all over the county and covering car parks. Anyone can take photos of public areas and it is only when someone caught in that image and takes offence, or if a photo is put on e.g. facebook and comments made are questionable, the police will get involved.

Sgt Franks was thanked for his time and information.

## **6. Public Participation**

Ms Parsons asked when the Chair announced it was operating without a code of conduct, when was the decision made to operate CCTV, where did the directive come from as it has not been recorded in the minutes. The Chair corrected this assumption. He did not say they were working without this. The PC are working to a code of conduct. It was merely that the previous clerk had failed to put the document on the website. This has now been corrected.

Regarding the quote for an extra £60.00 council tax per household as they did not have the funds from Morgan Sindall to maintain the car park. The amount needed is an extra £4.00 added to the existing £4.00 and would like this added to the minutes. Added to these minutes is this proviso, the March minutes record the PC did not have this information at the meeting and therefore the figure given was a rough estimate based on not receiving the MS donation for one-off refurbishments. The MS donation cannot be used for the managing the car park.

The suggestions of two people were also minuted with proposed solutions to the car park. Whilst Ms Nash was complimented on her suggestion it was not financially viable without any discussion. Her

own suggestion for Cumbria County Council do conduct a risk assessment was met with an emphatic no by the Chair without any discussion. The Chair reminded Ms Parsons at the last meeting a motion was passed there would be no further discussions about the car park. Ms Parsons assumed because they were in the Minutes they could be brought up again. Ms Parson was again advised there was a point or order last month and unless it is on the agenda the car park will not be discussed, as every meeting cannot be taken by this.

Ms Parsons said the community had not been notified CCTV would be installed in the car park and when she asked why it was being installed was advised it was installed to reduce intimidation and crime. She had further heard her name mentioned in relation to this and the MS money would be used to refurbish the gents toilets and asked had any decisions been made. The Chair advised the PC was not going to respond to gossip.

Ms Parsons wanted to know why there is CCTV on the BMX track. The Chair advised there was no CCTV on the track. Ms Parsons insisted there was, or would be.

Ms Parsons was advised the meeting had to move on to the other items on the agenda.

## **7. Reports from Committees and Councillors**

### **Finance & general purpose working Group**

- 7.1** There was no meeting last month as there is this evenings meeting and the Annual meetings next week and it would take up too much of the Councillors time. However, Cllr Halliday and the clerk had a meeting to close out the documentation required for the annual audit and this is in hand. There are some issues raised from the previous audit to be addressed which will be brought up later in the meeting.
- 7.2** Cllr Moore reported the SRA. There is only one Trustee, Mr Tom States can the PC become a trustee? Would the asset outweigh the liability? The covenant however, shows should the SRA founder the asset would be referred back to the Secretary of State. Cllr Halliday advised the Parish Council cannot become a trustee. Cllr Ashton raised the question of risk of liability. The matter has been referred to the F&GP and seek legal advice from CALC etc. Cllr Moore noted the SRA have previously had difficulties and it is the reason the PC pays for their insurance. Cllr Moore to arrange a meeting.
- 7.3** Cricket ball went over the fence and hit a car. A complaint was made. However, it was recognized this could be a problem and subsequently there are substantial notices up clearly stating drivers park their vehicles there at their own risk.

## **8. Finance**

- 8.1** To receive a report from the **RFO**
- 8.2** To consider requests for payment
- 8.3** Public toilets – Gents refurbishment – to be picked up by the F&GP
- 8.4** **Audit check** - Asset Register – should not be based on insurance valuation but at cost, this has been rectified based on best recollection through enquiries as the whereabouts of the original asset register are at present unknown. Agreed by PC
- 8.5** Audit – Annual Final Statement. Agreed by PC
- 8.6** Risk Register & Financial & Risk Management Plan. Agreed by PC
- 8.7** 2106 Audit response and accompanying letter addressing issues presented to full meeting. Agreed by PC  
The Chair thanked the clerk for her work on this.
- 8.8** Received water accounts are in credit, however this is likely to be temporary due to amalgamation of two Water Companies and new invoices will be issued to offset this credit
- 8.9** CALC annual subscription
- 8.10** Cllr Moore requested a copy of the insurance schedule for the SRA for their records. Clerk to action  
**Actioned**

## 9. Planning Issues

1 Planning Application passed with no objections from the Parish Council  
CH/4/17/2144/OF1 – Drainage and flood mitigation for 3 detached dwellings land adjacent to  
Glencairn, Gosforth Road, Seascale – no objections  
Clerk to notify Planning **Actioned**

## 10. To consider matters pertaining to Parish Assets

- 10.1 Asset transfer of the library to the PC – on hold pending elections and until establishment of new council. Whilst on a course Cllr Goulding attended recently, the instructor was a solicitor specializing in Parish asset transfers and recommended this solicitor could be used at the time of transfer. No objections raised to this suggestion
- 10.2 Cllr Ashton noted LLWR funding of £15,000 p.a. once work commences a claim can be made and would realise additional funding to further improve Parish amenities

## 11. To Consider relating to the Highway and Transport

- 11.1 The commencement of the subway and laydown area for their equipment.
- 11.2 Cllr Goulding attended a A595 group meeting. As a working group, they are looking to encourage traffic back onto the A595 out of the outlying village rat runs and not just to consider Sellafields' point of view.
- 11.3 Seascale has been registered under the Speedwatch criteria. Cllr Goulding passed the necessary exam and there are now 3 additional volunteers. Their names have been forwarded to the police. The volunteers will be able to operate at the times which suit them and record anyone speeding, this information will then be passed onto the police to take up.

## 12. Correspondence

- 12.1 Interest was expressed about Section 5 of government accountability of small councils, the clerk has received this document and handed it across to the relevant Cllr.
- 12.2 Communication received from Shackles Off for funding and the School for £200 donation, these will be considered by the F&GP for recommendation
- 12.3 NALC communication latest edition of Good Councillors Guide at £3.50. PC to order 3 of this new publication. Clerk to action **Actioned**
- 12.4 CALC forwarded a letter from Farmer flood group. The impact in other areas has been far more detrimental and Seascale Parish has not been affected
- 12.5 Communication from Ms L Mawson asking to be considered to join the PC. Cllr Eastwood proposed she be co-opted and Cllr Ashton seconded. The necessary declarations signed and Ms Mawson was welcomed to the Parish Council.
- 12.6 Cllr Liz Mawson was invited to speak about the Seascale Community Beach Park. Cllr Liz Mason advised the project has raised £132,000 and hope to start building in September as the tourist season draws to a close but it is suitable for the necessary ground work to be carried out. Cllr Liz Mawson has had some meetings with Sellafield supply chain. Therefore, supplies could be bought at cost or as a gift from the supply chain. This information will also be put in the newsletter.

Ms Parsons asked why her friend Ms Beverley Nash was not allowed to become a Councillor. The PC advised that for Ms Nash to become a Councillor she would need to apply in writing, to have a sponsor, a seconder and attend meetings and unfortunately, she did none of these. Any written application received to be co-opted will be considered and put to the Council, you need a proposer and a seconder. At present the Parish Council can co-opt. However, at the next election, there will be only 8 councillors.

## 13. Urgent items raised by Councillors

- 13.1** Cllr Ritson had been asked would there be any allotments. Cllr Moore advised a group of people approached the PC and some land down Caldergate Drive was set aside for this. Unfortunately for whatever reason this was not carried through by the interested parties. He understood this land may still be available.
- 13.2** Cllr Ritson has also been asked if it is possible to put some trees around Postlethwaite Garage. The PC response said it was not possible.
- 13.3** Cllr Ashton would like the PC to put together a long-term plan, especially with the funding the PC is receiving and will receive in the future. Cllr Goulding said there had been one, but probably needs updating. Cllr Eastwood said there has been a survey in the past and that is how the cycle way came about. Cllr Ashton expressed an interest in taking this forward. Cllr Goulding proposed and Cllr Halliday seconded.
- 13.4** Cllr Harvey-Chadwick reported the litter picking equipment will be ordered via Shackles Off in the next few weeks.
- 13.5** Planning for Play Area to be discussed at the F&GP.

**14. Dates of forthcoming Meetings**

**F&GP Wednesday 24<sup>th</sup> May 2017**  
**Full Meeting Wednesday 7<sup>th</sup> June 2017**